

 <b>Code of conduct for information security</b> <a href="http://www.normen.no">www.normen.no</a>	Published with the support of: 
<h2>Target groups in fact sheets</h2>	<b>Supporting document</b> <b>Fact sheet no 0</b> Version: 4.0 Date: 12 Feb 2015

<b>Purpose</b>	Describing the areas of responsibility of the various fact sheet target groups.		
<b>Target group</b> This fact sheet is particularly relevant for:	<input checked="" type="checkbox"/> Organization manager/management <input checked="" type="checkbox"/> Person or body responsible for research <input checked="" type="checkbox"/> Project manager – research <input checked="" type="checkbox"/> Head of security/Security coordinator	<input checked="" type="checkbox"/> Staff/employee <input checked="" type="checkbox"/> Researcher <input checked="" type="checkbox"/> Privacy protection ombudsman	<input checked="" type="checkbox"/> ICT manager <input checked="" type="checkbox"/> Data processor <input checked="" type="checkbox"/> Supplier

Target group	Area of responsibility
Data processor	External organization responsible for the operation of ICT systems and for information security, as agreed with the data controller. Definition in the Personal Data Act: <i>‘the person who processes personal data on behalf of the controller’</i> .
Head of security/Security coordinator	Responsible for coordinating the work with information security in the organization.
ICT manager	Responsible for the operation of ICT systems (internal), and for ensuring that agreed measures are operative and function as intended. Can be responsible for following up contracts with suppliers and data processors (also defined as a commissioning function).
Organization manager/management	Is the data controller. The organization’s manager is formally responsible, but may delegate tasks within the organization (e.g. to the system owner) or by agreement to the data processor or supplier. The organization’s manager decides on the purpose of the processing of personal data and which means shall be used.
Person or body responsible for research	Has the overall responsibility for a research project, including the responsibility for personal data protection and information security.
Privacy protection ombudsman	Formally appointed contact person for privacy protection and information security. Internally the contact person for the data controller (the organization’s management); externally the contact person for the Norwegian Data Protection Authority and the data subject (patient/users and the organization’s employees).
Project manager within the meaning of the Health Research Act	Responsible for the daily management of the research project, including personal data protection and information security in the research project.
Researcher	Must be familiar with the current rules concerning the protection of personal data and information security in a research project and comply with them.
Staff/employees	Required to familiarize themselves with established rules and comply with them, including reporting nonconformities.
Supplier	An external party with responsibility for delivering and installing equipment, systems, and communication, and security systems.

See also Fact Sheet 1 – Responsibilities and organization for further details concerning responsibilities and tasks.